

The logo features the text "Village Grove" in a green, cursive font inside a light blue rectangular box. Below it, the words "Club House" are written in a green, cursive font inside a smaller white rectangular box with a green border. The entire logo is set against a dark green, 3D-style background that resembles a stylized house or building.

Village Grove

Club House

Club House & Accessories Rental Agreement

This agreement for the Village Grove Clubhouse and Furniture is made as of _____
by and between the Village Grove Board of Directors and _____

In order to ensure that all residents of our community enjoy the clubhouse area, all renters are required to abide by the terms of this rental agreement.

- The Clubhouse is to be rented ONLY to Village Grove residents and their invited guests
- Rental date and time are required at time of reservation
- A deposit check for \$150.00, made out to "Brockman Properties", is required at the time of the rental
- The Clubhouse key is to be returned within 24 hours of Rental Date. A late fee of \$10 will be charged if the key is not returned within this period
- If the key is lost or not returned within 2 days, a fee of \$125 will be charged for re-keying the locks and making replacement keys

Please do not apply any tape on the walls or ceiling, to avoid damage to the paint.
Furniture must remain inside the clubhouse at all times.

SMOKING IS NOT PERMITTED INSIDE THE BUILDING.

PRIOR TO YOUR EVENT:

- Verify the condition of the Clubhouse and its furnishings
- Note the cleanliness of the facility. Contact us immediately if there is a problem
- Note any damage. Contact us immediately if any damages are observed
- A fee will be charged to cover any damage or loss of inventory during the rental.

BEFORE YOU LEAVE:

- Place all furniture and accessories back in their proper place
- All leftover food, drinks, items are to be removed from refrigerator
- Floors and kitchen are to be swept/vacuumed as necessary and vacuum cleaner is to be put away in its proper place

- Counters, sinks, and tables are to be wiped clean after use
- A fee will be charged to cover the cost of professional cleaning if the clubhouse has not been properly cleaned
- Turn off all fans, a/c, heater and lights
- Make sure all windows and doors are closed and locked
- If the pool area was used al patio furniture must be replaced and stacked up against wall

TRASH DISPOSAL

Trash generated during the rental period is to be disposed of in the dumpsters by the renters.

COMMON AREAS

The Clubhouse rental is for the Clubhouse only. Pool and common areas are still open for use by all residents. Clubhouse renter will insure that no one from their party plays or enters into streams. Renter will insure that no one props open any gates, compromising the security of the complex and/or pool area. Renter will monitor all guests and insure no running in pool area.

DEPOSIT REMITTANCE

The deposit, reduced by any applicable fees, will be returned after verification that the Clubhouse is in order and the key is returned. A minimum of \$50 charge will be taken from the deposit if there are any stains on the carpet or furniture. The remaining amount of deposit will be mailed back to you by Brockman Properties to the person named and the address on the check.

CLUB HOUSE INVENTORY

- 1 love seat with cushions
- 2 chairs that match the couch with cushions
- 2 accent pillows
- 1 rectangular center table
- 6 matching chairs with cushions
- 1 microwave
- 1 refridgerator
- 1 card table with 4 matching padded chairs
- 1 vacuum cleaner
- 1 Hoover steam cleaner

Client/Property Owner

Signature_____

Printed Name_____

Date_____