

Village Grove Club House Cleaning Checklist

In order to ensure that all members of our community enjoy the Clubhouse area, all renters are required to abide by the terms of this rental. Below is a checklist of cleaning items that must be accomplished and certified they have been performed before the deposit can be refunded. Each item below will be checked off and certified at the bottom of the form.

- The furniture and accessories have been placed back in the proper place.
- No stains on carpet, walls or furniture
- The refrigerator was cleaned out of all food and drinks
- The rugs were vacuumed and vacuum put back in closet
- The floor was swept, making sure that all areas are cleaned
- The sink and counter top was cleaned and wiped down
- All windows and doors were closed and locked.
- All lights, fans and a/c, heater were turned off
- Trash was removed

I certify that all the above has been accomplished.

Clubhouse renter

Village Grove Board Member